

PERSONAL IDENTIFIERS PUBLIC NOTICE

Effective July 1, 2009

Ohio Rule of Superintendence 11.09 provides definitions for public access to court records following the 2026 restructuring of the Rules of Superintendence for the Courts of Ohio (formerly designated as Sup. R. 44).

The Supreme Court of Ohio Commission on the Rules of Superintendence has developed **Public Access Rules 11.09 – 11.16** with the intent to “Strike a balance between the fundamental principal of openness of Court records and the importance of privacy rights of individuals”.

SUPERINTENDENCE RULE 11.10 - 11.14

Requires the filing party to omit “Personal identifiers” when filing a case document with the court. These identifiers include:

1. Social security numbers, except for the last 4 digits
2. Financial account numbers
3. Employer and employee identification numbers
4. Juvenile’s name in abuse, neglect and dependency cases

THE COURT OR CLERK OF COURTS

1. Are not required to review the case document to confirm that the party has omitted personal identifiers,
2. Shall not refuse to accept or file the document on that basis,
3. May provide a standard form for placement of personal identifiers which will be confidential.

The filing party should file a redacted copy of any pleading filed with the clerk and use the Personal Identifier Form to list the following:

1. Social security numbers, except for the last 4 digits
2. Financial account numbers
3. Employer and employee identification numbers
4. Juvenile’s name in abuse, neglect and dependency cases

The Personal Identifier Form is a confidential record for court use only and will not be available for public viewing.

Any person, by written motion to the court, may request access to a case document or information in a case document that has been granted restricted public access.