

GUERNSEY COUNTY COMMISSIONERS

WILLIAM S. COWGILL
wcowgill@guernseycounty.org

JACKSON L. MARLIN
jmarlin@guernseycounty.org

DAVID L. WILSON
dwilson@guernseycounty.org

627 Wheeling Avenue, Suite 300
Cambridge, Ohio 43725-2251
Regular Session
April 22, 2026

Jennifer Douglas, Clerk • jdouglas@guernseycounty.org
(740) 432-9200

Toll Free: (800) 887-0938
Fax (740) 432-9359

INVITATION TO BID

Sealed proposals for **Office Building Site Improvements** must be received by the Guernsey County Commissioners, 627 Wheeling Ave., Suite 300, Cambridge, OH 43725, until 10:00 a.m. local time, April 24, 2026, and then and there publicly opened and read. The work under this improvement consists of everything necessary to complete the project as shown by the plans and specifications for said items on file in the office of the County Engineer, 62782 Bennett Avenue, Cambridge, Ohio 43725.

Complete specifications, including contract and proposed forms and full information for bidders may be obtained from the office of the County Engineer. Plans and specification will be mailed as soon as possible after receipt of the request. There is a \$100.00 non-refundable charge for the plans and specifications, cash or check made payable to Guernsey County Engineer.

The following forms must be completed and submitted as the bid package: BF1-1A Proposal Bond, BF2 Experience Statement, BF3 Time of Completion, BF4 Personal Property Tax Affidavit, and BF5 Proposal Forms. Davis-Bacon prevailing wage rates apply to the federal funded project.

Each proposal must be accompanied by a certified check or a bid bond in an amount equal to 5% of total bid tendered, and made payable to the Guernsey County Commissioners, as a guarantee that, if the proposal is accepted, a contract will be entered into in accordance therewith, and the check of successful bidder will be returned upon proper execution of contract with successful bidder. The successful bidder will be required to furnish a performance bond in the amount of 100% of the total bid, Certificate of Insurance, Workers Compensation Certificate. **Please mark all envelopes: Office Building Site Improvements.**

For the convenience of each prospective bidder, a pre-bid conference will be held on April 16th, 2026 at 9:30 a.m. in the Guernsey County Office, 612 Steubenville Ave., Cambridge, Ohio 43725.

The Engineer's estimate for **Office Building Site Improvements**, is \$264,205.00

The own reserves the right to waive any formalities or to reject any and all bids.

Advertisement dates to April 3, 2026, April 8th, 2026, April 12th, 2026

Board of County Commissioners
Guernsey County, Ohio



Jennifer Douglas, Commissioners Clerk

"Guernsey County - A rich heritage building a better tomorrow"

Guernsey County is an Equal Opportunity Provider and Employer