

Guernsey County Common Pleas Court
APPENDIX A: Fees and Deposits

Civil Division	Deposit/Fee
Civil - Foreclosure	\$ 350.00
per parcel.	\$ 200.00
Online Sheriff Sales Auction (RC 2329.153) \$220.00, plus Clerk Commission (RC 2303.20(V)) \$5.00, EFFECTIVE 7/1/2022	\$ 225.00
Appraisal Deposit, if applicable	\$ 225.00
Civil - All other Civil	\$ 250.00
Answer and Counterclaim	\$ 250.00
Jury Demand (\$300 ordered at scheduling pretrial and due at final pretrial)	\$ 300.00
Aid in Execution, Garnishment, Attachment	\$ 150.00
Appeals from other Tribunals, Administrative Appeals	\$ 250.00
Cognovit Judgment (including defense attorney fees)	\$ 250.00
Subpoenas (if out of county witness) *Check made payable to witness for \$6.00 per 1/2 day plus .35 cents per mile round trip)	
Petition for Motor Vehicle Certificate of Title	\$ 50.00

Domestic Division	Deposit/Fee
Divorce, Dissolution, Legal Separation	\$ 250.00
Application for Modification and Citation of Contempt	\$ 200.00
Motion to Reopen Case	\$ 200.00
QDRO	\$ 25.00
Post Decree Agreed Entry	\$ 25.00

Criminal Division	Deposit/Fee
Application for Sealing a Case or Expungement	\$ 50.00

Liens (Certificate of Judgment and State)	Deposit/Fee
Certificate of Judgment Lien - Record (effective 2/1/04)	\$ 35.00
Certificate of Judgment Lien - Prepare and Record	\$ 40.00
Certificate of Judgment Lien - Release (includes partial release)	\$ 5.00
State Lien Releases (Department of Taxation & Workers Compensation)	\$ 35.00

Other	Deposit/Fee
Out of State Subpoena - Process Server	\$ 25.00
Out of State Subpoena - Guernsey County Sheriff	\$ 100.00
Certificate of Qualifications for Employment	\$ 100.00
Copies per Page	\$ 0.15
Certified Copy of Document	\$ 2.00
Authenticated Copies	\$ 6.00
Transfer of cases from Cambridge Municipal Court (See Rule 6)	

5th District Court of Appeals	Deposit/Fee
Appeals Deposit	\$ 125.00